



**BRAZOS RIVER AUTHORITY
BIMONTHLY BOARD OF DIRECTOR'S ACTIONS
July 25, 2022**

The Brazos River Authority's Board of Directors held its regular bimonthly meeting Monday, July 22, 2022. The Board took the following actions:

Lake Limestone Tainter Gate Budget Amendment

The Board of Directors approved an Amendment to the Fiscal Year 2022 Lake Limestone Tainter Gate Replacement and Improvement Project Budget to increase the budget by \$2,055,000, from its current level of \$4,652,000 to \$6,707,000.

2022 Clute-Richwood Contract

The Board authorized the General Manager/CEO to execute a new five-year agreement with the Cities of Clute and Richwood for the continued operation and maintenance of the Clute-Richwood Regional Sewerage System by the Brazos River Authority with a term beginning on October 1, 2022, and ending on September 30, 2027.

Fiscal Year 2023 Annual Operating Plan (Budget) Workshop and Adoption of Budget

The Board adopted the Fiscal Year 2023 Annual Operating Plan and Multi-Year Capital Improvement Plan (Budget) as presented to the Board at the July 25, 2022. Included were the following provisions:

- that the General Manager/CEO is hereby authorized to make expenditures and enter into contracts for expenditures as listed in the Budget, in accordance with the Brazos River Authority's General Operations Practices, Policy 2.01, Authority and Responsibilities Of The Board Of Directors And General Manager/Chief Executive Officer;
- that the General Manager/CEO is hereby authorized to make adjustments in the individual line item amounts of the Budget provided that the total amount expended shall not exceed the total amount authorized for each operating division as presented during the meeting.
- The Board also adopted the Multi-Year Capital Improvement Plan as presented in the Budget;
- adopted a rate of \$88.00 per acre-foot of water annually for Fiscal Year 2023, for both the System Water Rate and the Interruptible Water Rate;
- adopted a rate of \$61.60 per acre-foot of water annually for Fiscal Year 2023, for the Agricultural Water Rate;
- adopted a methodology for Quarterly Payments or Monthly Payments to include a multiplier to be applied to the annual payment to allow the Brazos River Authority to recover interest lost on any unpaid balance plus a Service Charge for administrative costs, including, but not limited to, costs involving the billing, accounting and collecting for the quarterly or monthly payments.
- that the methodology used to determine the multiplier consists of applying the current savings rate the Brazos River Authority would be earning on the funds if paid in full annually, to the unpaid balance on a monthly or quarterly schedule, to determine lost interest; and

- that the Service Charge shall remain at twenty dollars (\$20.00) per invoice to cover additional administrative costs for billing, accounting and collecting the associated payments. The annual interest rate of 4.0% and a daily interest rate charge of .0109589% ($4\% \div 365$) to be applied for quarterly and monthly payments for Fiscal Year 2023 shall remain the same.

Surplus Personal Property

The Board authorized the General Manager/CEO to dispose of the surplus personal property as presented in the meeting under the terms and conditions that are in the best interest of the Brazos River Authority. The Board also authorized the General Manager/CEO, in certain instances, to continue to use and/or maintain previously authorized surplus property in a manner that is in the best interest of the Brazos River Authority, until appropriate replacement property is received and placed in service.

Proposed Fiscal Year 2023 Strategic Plan

The Board approved and adopted the Strategic Plan, including the Mission Statement, Vision Statement, Guiding Principles, Goals, Objectives and Strategies as presented at the July 25, 2022 meeting.

Executive Session

The Board approved an annual salary increase of 12 percent of the General Manager/CEO's existing salary and justified a one-time merit bonus of ten percent of his existing salary.