

**EXECUTIVE SUMMARY
RETIREMENT COMMITTEE
BRAZOS RIVER AUTHORITY
MARCH 26, 2018**

In accordance with notice of meeting sent to each Director, copy of which is attached, together with a copy of certificates that the public meeting notice was properly posted in accordance with law, a meeting of the Retirement Committee convened at 10:00 a.m., Monday, March 26, 2018, at 4600 Cobbs Drive, Waco, Texas. Attendance was as follows:

COMMITTEE MEMBERS PRESENT

Jeff Tallas, Chair
Sal Zaccagnino, Vice Chair*
John Henry Luton
Peter Bennis

David Collinsworth, BRA
Jim Forte, BRA
Matt Wheelis, BRA

BOARD OFFICERS PRESENT

Dave Scott, Presiding Officer
LeRoy Bell, Assistant Presiding Officer
Sal Zaccagnino, Secretary*

COMMITTEE MEMBERS NOT PRESENT

Ford Taylor

BOARD OFFICERS NOT PRESENT

Notice of Meeting and Announcements – Chairman Jeff Tallas called the meeting to order at 10:00 a.m. and noted that the meeting was properly posted in accordance with law and that each Director had a copy of the meeting agenda (copy attached as Exhibit).

Hear Comments from Members of the Public

There were no comments from the public.

1. Report and possible discussion on Minimum Education Training Program by David Thompson, Chief Financial Officer.
2. Report and possible discussion on Activity Report from Wells Fargo by David Thompson, Chief Financial Officer.
3. Report and possible discussion on Pension Advisor Report by AndCo Consulting, LLC by Tony Kay, AndCo Pension Advisor.

4. Discussion and possible action on Replacement of BBH Core Select by Tony Kay, AndCo Pension Advisor. With a motion made by Mr. Jim Forte and seconded by Mr. Matt Wheelis, the Retirement Committee voted on the following resolution:

"BE IT RESOLVED that the Brazos River Authority Retirement Committee hereby accepts the recommendation that the investment in the BBH Core Select Fund is to be liquidated.

BE IT FURTHER RESOLVED that the proceeds of the liquidation be invested in the Vanguard 500 Index Admiral Fund."

Vote was as follows:

Chairman Tallas	yes	Mr. Collinsworth	yes
Director Zaccagnino	yes	Mr. Forte	yes
Director Bennis	yes	Mr. Wheelis	yes
Director Luton	yes		
Director Taylor	---		
MOTION CARRIED			

EXECUTIVE SESSION

5. The Retirement Committee conducted a closed meeting in Executive Session on the following matters presented by Roy Barrett, Naman, Howell & Smith attorney, Monica Wheelis, and Lauralee Vallon:

To consult with attorney pursuant to the authority granted by Section 551.071 of the Texas Open Meetings Act, codified as Chapter 551 of the Texas Government Code, regarding actuarial performance for the Retirement Plan for Employees of Brazos River Authority.

The Committee entered into Executive Session at 10:35 a.m.

The Committee reconvened into Open Session at 11:33 a.m.

The Retirement Committee returned to Open Session and considered the following resolutions:

Agenda Item No. 5A

Employee Retirement Benefit Correction

With a motion made by Director John Henry Luton and seconded by Mr. Jim Forte, the Retirement Committee voted on the following resolution:

"BE IT RESOLVED that the staff is directed to make a correction of the error in payment of benefits to Mitchell Bukala, in accordance with the requirements of Texas Government Code, Section 802.1024, Correction of Errors. In that regard, staff is herein authorized to coordinate with an actuarial firm and facilitate the recalculation of the future monthly payment amount due to the surviving beneficiary, in accordance with the provisions of the Retirement Plan for Employees of Brazos River Authority ("Plan"), and adjust future payments due the surviving beneficiary accordingly. In addition, staff is directed to coordinate with a certified public accountant and counsel to offer payment to Mitchell Bukala's estate and/or his authorized beneficiary in the amount of the deficiency owed, with interest calculated at actual rate of net earnings by the Plan each year during the time the deficiency accrued. All payments and modifications regarding reimbursement of past underpayments herein shall be contingent upon the receipt and execution of necessary documents, including a receipt and release."

Vote was as follows:

Chairman Tallas	yes	Mr. Collinsworth	yes
Director Zaccagnino	yes	Mr. Forte	yes
Director Bennis	yes	Mr. Wheelis	yes
Director Luton	yes		
Director Taylor	---		
MOTION CARRIED			

Agenda Item No. 5B
Review of Employee Retirement Benefits Calculated
by Watson Wyatt & Company

With a motion made by Director Sal Zaccagnino and seconded by Director Peter Bennis, the Retirement Committee voted on the following resolution:

"BE IT RESOLVED that the General Manager/CEO is authorized to coordinate with the Brazos River Authority's actuary to recalculate the retirement benefits for all active participants whose benefit was calculated by Watson Wyatt & Company, now known as Willis Towers Watson, for the purpose of determining if there are any other participants whose benefit was calculated incorrectly by Watson Wyatt & Company."

Vote was as follows:

Chairman Tallas	yes	Mr. Collinsworth	yes
Director Zaccagnino	yes	Mr. Forte	yes
Director Bennis	yes	Mr. Wheelis	yes
Director Luton	yes		
Director Taylor	---		
MOTION CARRIED			

6. **Adjournment** – There being no further business before the Committee, with a motion by Mr. Matt Wheelis and seconded by Mr. Jim Forte, Chairman Jeff Tallas adjourned the meeting at 11:36 a.m.

**RETIREMENT COMMITTEE
BOARD OF DIRECTORS
BRAZOS RIVER AUTHORITY
MARCH 26, 2018**

THE STATE OF TEXAS
COUNTY OF McLENNAN

This is to certify that the Notice of a Meeting, a copy of which is attached hereto, was posted on the official bulletin board at the Courthouse, as required by Article 62.52-17 V. T. C. S.

Executed on March 22, 2018

J. A. "Andy" Harwell, County Clerk
McLennan County, Texas

By [Signature]
Deputy

Notice is hereby given that the Retirement Committee of the Brazos River Authority will meet at 10:00 a.m. on March 26, 2018 at 4600 Cobbs Drive, Waco, Texas 76710.

INTRODUCTION

- Call meeting to order
- Notice of meeting
- Attendance and announcements
- Hear comments from members of the public

REGULAR AGENDA

1. Report and possible discussion on Minimum Education Training Program
2. Report and possible discussion on Activity Report from Wells Fargo
3. Report and possible discussion on Pension Advisor Report by AndCo Consulting, LLC
4. Discussion and possible action on Replacement of BBH Core Select

EXECUTIVE SESSION

5. The Retirement Committee will conduct a closed meeting in Executive Session on the following matters:

To consult with attorney pursuant to the authority granted by Section 551.071 of the Texas Open Meetings Act, codified as Chapter 551 of the Texas Government Code, regarding actuarial performance for the Retirement Plan for Employees of Brazos River Authority.

The Retirement Committee may take action on any of the executive session matters listed upon reconvening in open session pursuant to Chapter 551 of the Texas Government Code.

- Reconvene in Open Session
 - Possible action on items discussed in Executive Session
6. Adjourn