



# Brazos River Authority Request for Public Information

This form may be submitted by:

**Fax:** (254) 761-3207

**Mail:** Open Records Request

Brazos River Authority

4600 Cobbs Dr.

Waco, TX 76710

## Notice to Requestor

Your request will be processed as an Open Records Request in accordance with the Public Information Act, Government Code, Chapter 552. Under Texas law, The Brazos River Authority must provide requested public information unless one of the specific exemptions provided in the Public Information Act exempts the information from disclosure.

Please print. Fields in italic are required.

***Requestor Name:*** \_\_\_\_\_ ***Date:*** \_\_\_\_\_

**Firm/Company (if applicable):** \_\_\_\_\_

***Address:*** \_\_\_\_\_

***City:*** \_\_\_\_\_ ***State:*** \_\_\_\_\_ ***Zip:*** \_\_\_\_\_

***Phone number*** (include area code): \_\_\_\_\_ ***E-mail:*** \_\_\_\_\_

***Records Requested – (please be specific and include the range of dates, if applicable)***

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### For Internal Use Only:

Date received: \_\_\_\_\_ Via: \_\_\_\_\_

Reviewed by Legal: \_\_\_\_\_ Date \_\_\_\_\_

Date Requestor notified records available: \_\_\_\_\_ Fees due: \_\_\_\_\_

Date Fees Paid: \_\_\_\_\_ Date Records Delivered: \_\_\_\_\_

Delivery method: \_\_\_\_\_