



Operations Policies Manual

***Presented by
Riley Woods
Senior Staff Attorney***



New and Amended Policies

Section 2.02 - Code of Ethics for Board of Directors and General Manager/Chief Executive officer

Conflicts Disclosure Statements

- Lowered reporting requirement on gifts received from vendors from \$250 to \$100
- Added new “Family Relationship” reporting requirement
 - If a vendor (including an employee of the vendor) is related to a Board Member within the 3rd degree of consanguinity or 2nd degree of affinity, then the Board Member must file a conflicts disclosure statement.
 - 3rd degree of consanguinity (blood) – Spouses, parents, children, siblings, grandparents, great grandparents, grandchildren, great grandchildren, aunts/uncles, nieces/nephews
 - 2nd degree of affinity (marriage) - Children, spouses, parents, brothers/sisters, grandparents, grandchildren, aunts/uncles



Conflicts Disclosure Statements cont'd

- Extended to employees
- Penalties:
 - Class C misdemeanor: contract value less than \$1,000,000
 - Fine not to exceed \$500
 - Class B misdemeanor: contract value \$1,000,000 to \$5,000,000
 - Fine not to exceed \$2,000 and/or confinement in jail, not to exceed 180 days
 - Class A misdemeanor: contract value \$5,000,000 or more
 - Fine not to exceed \$4,000 and/or confinement in jail, not to exceed 1 year



3.02 - Procurement of Professional Services

Limitations of Indemnification of the Brazos River Authority by Engineer or Architect

- Cannot require an Engineer or Architect to defend BRA against a claim based wholly or partially on BRA's (or BRA's agent's) negligence, fault, or breach of contract.
- Establishes the standard of care an engineer or architect must use when providing services.
 - same or similar locality
 - under the same or similar circumstances

4.3 - Financial Audit

Submittal of Annual Fiscal Report

- BRA's annual fiscal report must be filed with the Texas Comptroller



6.03 - Real Property Rights

Acquisition of Real Property, Generally

- If BRA acquires property through Eminent Domain, BRA must file a report regarding such acquisition with the Texas Comptroller.

Energy Efficiency Program

- At least once every five years evaluate electricity consumption, establish goals to reduce electricity consumption, and identify and implement cost-effective energy efficiency measures to reduce electricity consumption

Miscellaneous

- Minor edits and corrections for clarity and consistency throughout the document.



“BE IT RESOLVED that the Board of Directors of the Brazos River Authority hereby approves the revisions to the Operations Policies Manual to be effective November 1, 2015 as presented at its October 26, 2015 meeting.”



Brazos River Authority