



Reconvene in Open Session

The Board of Directors may take action on any of the executive session matters listed upon reconvening in open session pursuant to Chapter 551 of the Texas Government Code

- ***Reconvene in Open Session***
- ***Possible action on items discussed in Executive Session***



Brazos River Authority



General Manager/CEO Executive Search

***Presented by
Monica Wheelis
Human Resources Manager***

Meeting Date: October 30, 2017



“**WHEREAS**, the General Manager/CEO, Phil Ford, has advised the Board of Directors that he intends to retire his employment with the Brazos River Authority in April 2018;

WHEREAS, the Board of Directors desires to initiate the process of an executive search for the replacement of the General Manager/CEO; and

WHEREAS, the Board of Directors wishes to ensure that the executive search process yields the most qualified applicant pool to facilitate a smooth transition in leadership for the Brazos River Authority.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Brazos River Authority hereby instructs the Human Resources Manager to initiate the executive search process by performing the activities set forth in this resolution; and, authorizes the Executive Compensation and Evaluation Committee to select candidates for interview.



The Human Resources Manager shall initiate the executive search process as follows:

- Post Vacancy Announcement on November 1, 2017;
- Advertise online and in the Austin, Dallas, Ft. Worth, and Houston newspapers for the first and second weekends in November;
- Review applications for minimum requirements;
- Coordinate with qualified candidates to complete a Profiles XT Assessment;
- Verify the candidates' academic qualifications and perform reference verifications;
- Provide the Board of Directors all qualified candidates' resumes, applications, assessments, and results of reference verifications for review;
- Following the Executive Compensation and Evaluation Committee selection of candidates to be interviewed, coordinate interview schedule with candidates and conduct background screenings; and
- Provide the Board of Directors selected candidates' resumes, applications, assessments, and results of reference verifications and background screenings prior to the date of the interviews.

In addition, the Executive Compensation and Evaluation Committee shall review all qualified candidate information and select a list of candidates for interview by the Board of Directors.”

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