



***Central Office Renovations, Including
Declaration and Disposal of
Associated Surplus Items Removed
During Construction***

***Presented by
Chuck Wolf
Technical Services Manager***

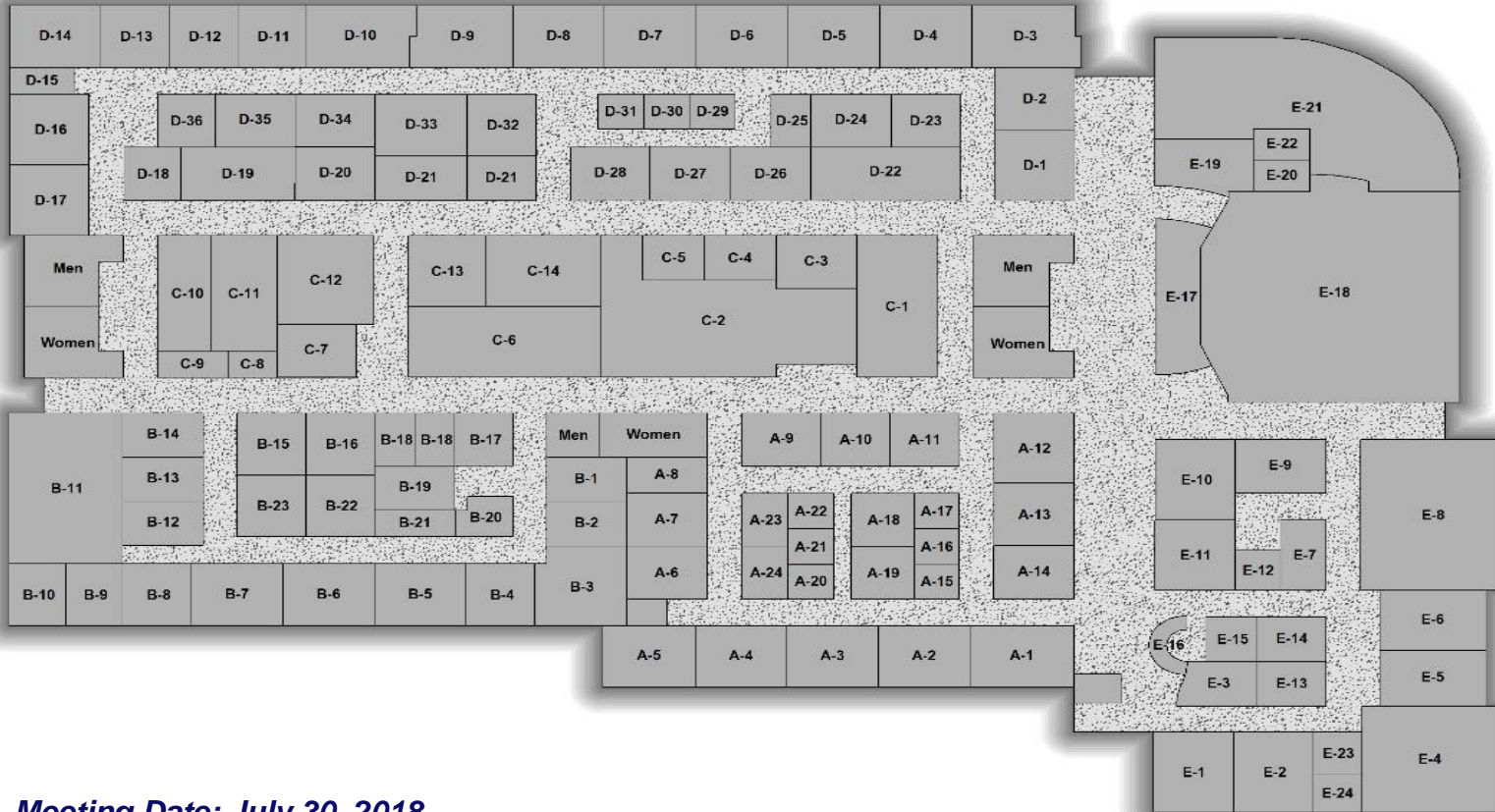


Scope of Improvements

- **Major Drivers**
 - Upgrade HVAC system
 - Improve IT Cable Infrastructure
 - Replace Flooring
- **Minor Improvements**
 - Reception Relocation
 - Demo and New Construction of Partitions and Doors
 - Clean Agent Fire Suppression for Sensitive Areas



Improvements Scope



Meeting Date: July 30, 2018



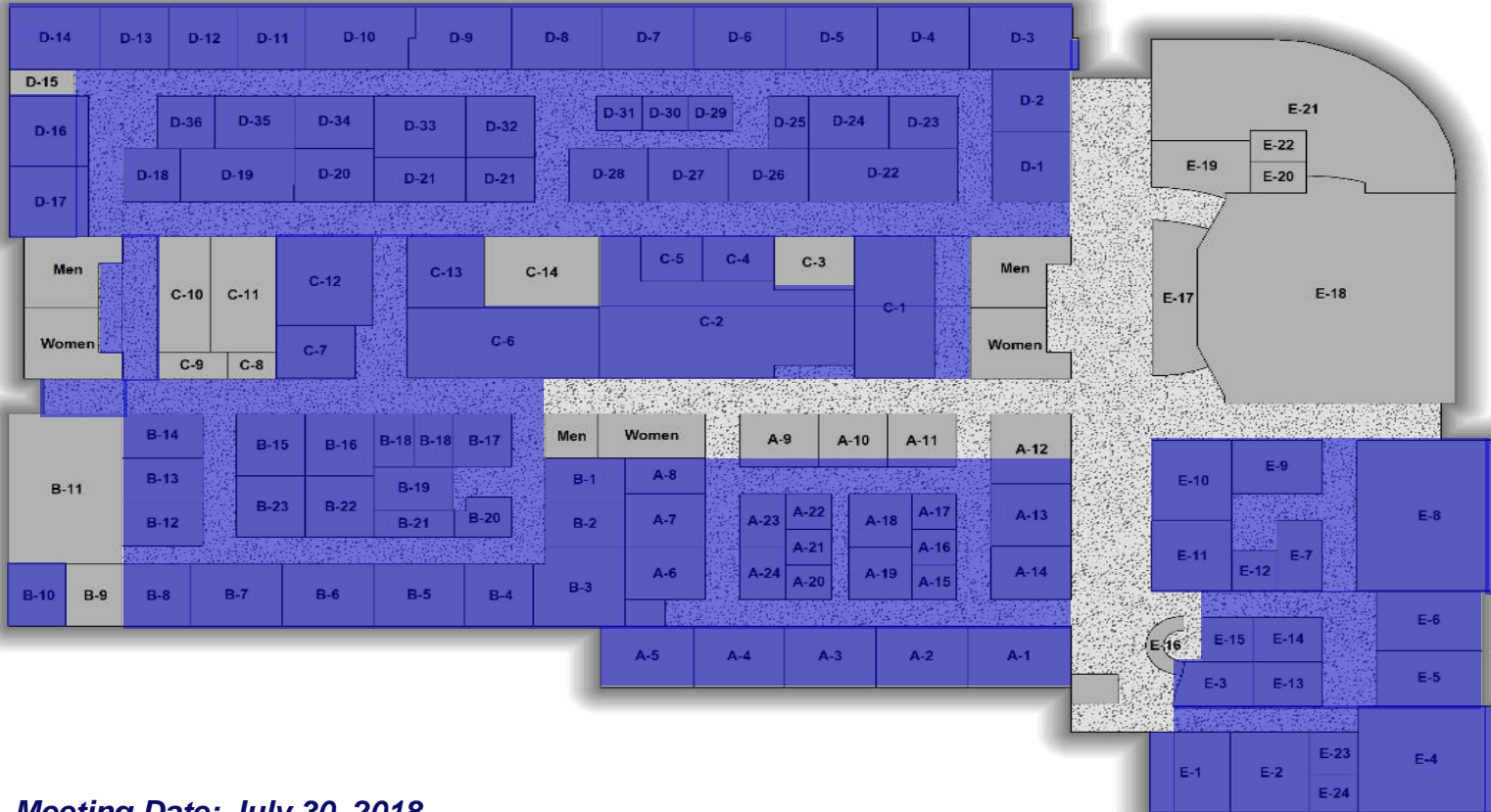
Improvements Scope – HVAC & IT Backbone



Meeting Date: July 30, 2018



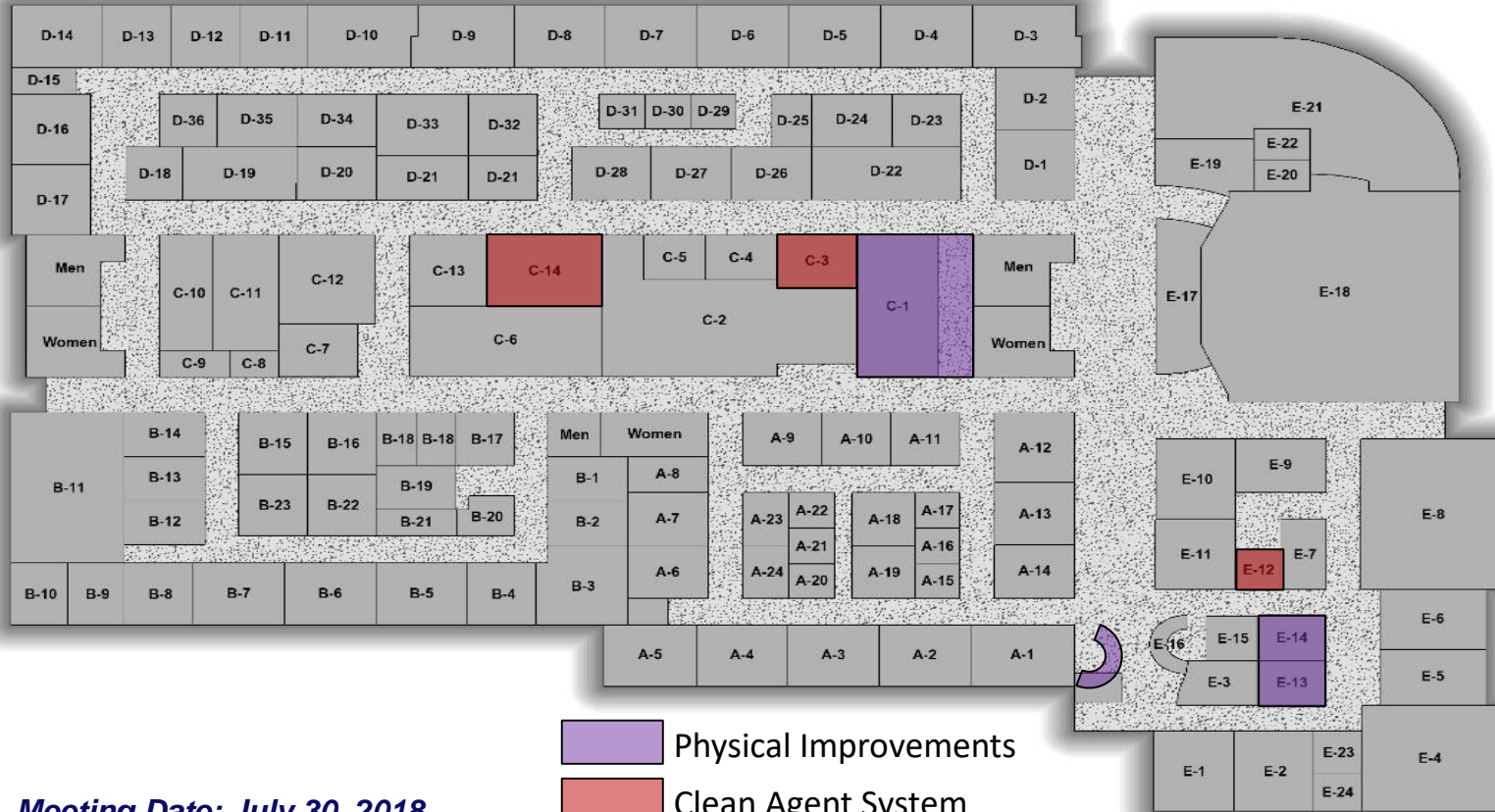
Improvements Scope – Flooring



Meeting Date: July 30, 2018



Improvements Scope – Minor Upgrades



Meeting Date: July 30, 2018



Coordination

- **3.5 Month Building Vacancy Planned**
 - Remote work arrangements have been coordinated
 - Server connectivity will be maintained via the Annex
 - Annex will be available for workspace, group meetings, document scanning, etc.
 - Tabletop exercise conducted to review operational requirements
- **Improved remote location coordination and document management processes**



Schedule

- **Tabletop Planning Exercise – July 26, 2018**
- **Bid Receipt – July 27, 2018**
- **Contractor Selection – August 3, 2018**
- **Contractor NTP – August 15, 2018**
- **Building Vacated – November 1, 2018**
- **Building Occupancy – February 18, 2019**



“BE IT RESOLVED that the Board of Directors of the Brazos River Authority hereby authorizes the General Manager/CEO to review bids and execute a contract for the construction of the Central Office Renovations Project in an amount not to exceed \$3,050,000;



BE IT FURTHER RESOLVED, in recognition of the fact that the primary contract for construction of the Central Office Renovations Project may not utilize the entire \$3,050,000 approved in this resolution, the Board of Directors hereby authorizes the General Manager/CEO to utilize any remaining funds to address any unforeseen issues that may arise during the project;



BE IT FURTHER RESOLVED that the Board of Directors hereby declares the following items associated with the Central Office Renovations Project surplus to the needs of the Brazos River Authority: the existing HVAC equipment, carpet, and any other building materials, communications supplies, and/or electrical supplies removed to facilitate construction; and

BE IT FURTHER RESOLVED that the Board of Directors hereby authorizes disposition of the aforementioned surplus personal property to the Central Office Renovations Project contractor, in accordance with the terms of the bid documents.”



Brazos River Authority