



Brazos River Authority

January 11, 2024

Addendum No. 2 REAL PROPERTY EVALUATION SERVICES RFP No. 24-1329

QUESTIONS AND ANSWERS

It is the responsibility of the Respondent to assure and guarantee by acknowledging the receipt of this Addendum in the Bid that the Respondent has received the Addendum in its entirety, and that the Respondent accepts all conditions contained herein.

Q1: Is there a HUB/DBE goal or requirement?

A1: A HUB/DBE goal or requirement is not stated in this RFP.

Q2: Are use of HUB/DBEs encouraged?

A2: Yes, it is the policy of the Brazos River Authority to encourage the participation of HUBs in all of its procurements. Please refer to the Supplier Diversity Purchasing Policy on page 2 of the RFP.

Q3: Does BRA prefer all/most services be performed by one firm or are teaming arrangement acceptable?

A3: We will accept proposals from firms who may subcontract specific tasks performed on the project.

Q4: We would like to kindly ask if BRA could please clarify the question deadline? Page 2 of the RFP states a question deadline of no later than five days prior to the proposals' opening. However, page 4 shows a much earlier deadline of 12/28. If the question deadline is the later deadline of five days prior, could BRA also confirm that this would be a deadline of 10:00am on 1/19?

A4: Thank you for your inquiry. Questions and answers are published as Addenda and in Section 5 under the General Instructions (page 2), the first line statement "unless otherwise stated in the Proposal" applies. The submittal schedule for questions or additional information outlined on page 4 of the RFP remains in place as 4:00 PM, Thursday, December 28, 2023.

Q5: What is the total HUB goal percentage assigned for this project?

A5: A HUB goal percentage is not stated in this RFP; however, BRA aims to achieve the state's HUB goal of 23.7% for professional services contracts in any fiscal year.

- Q6:** Will the HUB goal need to be fully satisfied with each task order contract, or can the goal be a cumulative percentage that is satisfied over time via multiple task order contracts in series?
- A6:** A HUB goal is not stated in this RFP; however, BRA aims to achieve the state's HUB goal of 23.7% for professional services contracts in any fiscal year. HUB participation in this project would be considered cumulative at the conclusion of the contract term.
- Q7:** Do M/WBE certifications count towards the HUB Goal too?
- A7:** Yes. The Historically Underutilized Business (HUB) Program is a Texas state initiative that aims to increase the opportunities available to businesses owned by minorities and women in the area of state procurement and contracting. The state's HUB program is administered in accordance with Texas Government Code Section 2161 and Texas Administrative Code, Title 34, Chapter 20, Subchapter D, Division 1, Sections 20.281 to 20.298.
- Q8:** Specifically for the Historical / Archaeological assessments, can this task work be conducted via a desktop review, or will field visits be required for each property?
- A8:** It is not intended that CONSULTANT would be expected to perform either desktop or field evaluations related to cultural resources. BRA already has a contract archeologist that has performed a desktop assessment of BRA properties, CONSULTANT would be expected to review that work and include recommendations regarding historical/archeological value in property assessments.

Sincerely,

Allison Sheeler

Allison Sheeler, CTCD
Purchasing Agent