



Brazos River Authority

August 16, 2021

**Addendum No. 1
Landscaping and Grounds Maintenance for the Central Office
RFB No. 21-08-1237**

It is the responsibility of the Respondent to assure and guarantee by acknowledging the receipt of this Addendum in the Bid that the Respondent has received the Addendum in its entirety, and that the Respondent accepts all conditions contained herein.

*****PLEASE REVIEW ATTACHED REVISED BID FORM AND SUBMIT YOUR BID UTILIZING THE REVISED BID FORM INFORMATION. FAILURE TO USE TO REVISED BID FORM WILL CAUSE YOUR SUBMISSION TO BE DISQUALIFIED.*****

The following language has been revised to reflect updated section.

Request for Bids

July 30, 2021

RFB No. 21-08-1237

Dear Prospective Respondent:

Sealed Bids will be received by the Purchasing Agent or other designee of the Brazos River Authority no later than **10:00 AM, August 25, 2021** for **Landscaping & Grounds Maintenance for the Central Office**. All qualified firms including Small, Minority, Women Owned Businesses and Historically Underutilized Businesses are encouraged to submit bids in response to this request. Bids must be submitted and received no later than the due date and time specified. Any Bid received later than the specified time, shall not be considered. The BRA is **NOT** responsible for ensuring the delivery of Bids.

Refer to Section 20. Delivery of Bid Submittals for instructions on submitting a response to this solicitation.

Sincerely,

Anastasia V. Vance

Anastasia Vance, CTCD
Purchasing Agent



Brazos River Authority



*****REVISED BID FORM*****

**REQUEST FOR BIDS – BID FORM
Landscaping & Grounds Maintenance for Central Office
RFB No. 21-08-1237**

1. Basic Services	Frequency	Unit	Unit Cost	Amount
Mow, Edge, Weeding, Fill-in Mulch, Trim, Prune, Fire Ant Control, Remove Debris, Cleanup, Irrigation Check (minor repairs)	22	each		
2. Additional Services	Treatment Schedule			
Herbicide	22	each		
Insecticide	28	each		
Fertilizer	25	each		
Storm Tree, Brush and Debris Removal	As Needed	Hourly Rate		
Irrigation Services (Evaluation & Repairs)	As Needed	Hourly Rate		

*****REVISED BID FORM*****

**ACKNOWLEDGMENT OF REQUEST FOR BIDS AND
RECEIPT OF ADDENDA**

**RESPONDENT MUST ACKNOWLEDGE RECEIPT OF THIS REQUEST FOR BIDS AND
ADDENDA BY SIGNING BELOW AND SUBMITTING THIS ACKNOWLEDGEMENT WITH
YOUR BID. FAILURE TO SIGN THIS ACKNOWLEDGEMENT WILL DISQUALIFY THE BID AS
NON-RESPONSIVE. SIGNATURE SHALL BE HAND WRITTEN.**

This acknowledgement shall become part of your response and the subsequent contract documents if applicable.

ACKNOWLEDGMENT OF REQUEST FOR BIDS:

Respondent hereby acknowledges that it has received and read the Request for Bids and all Addenda, and that this Bid is made in accordance with the provisions thereof. Respondent acknowledges that this Bid meets or exceeds all terms, requirements, conditions, and/or specifications set forth in the Request for Bids and Addenda, and exceptions or deviations from such terms, requirements, conditions, and/or specifications, if any, have been clearly and conspicuously identified as such in the Bid.

Does your company have 10 or more full time employees? Check one box only.

YES

NO

Name of Firm (Respondent)

Signature – Authorized Representative

Printed Name

Date

E-mail Address

Telephone